

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 15th of October 2015 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:31 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Absent: None

Also present: Mr. Otten, Mr. Martin, Mrs. Lane, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

1. Recognition of Special Donations – Paul Otten & Gina Gentry-Fletcher
2. Spotlight on Fairfield High School – Kari Hansee, Asst. Principal
Students presented projects based on *Rachel's Challenge*.
3. Five Year Forecast – Nancy Lane

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

Approximately 20 people (3 residents) addressed the Board regarding an incident at Fairfield Middle School.

15-90 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT– Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations
 - a. Terrell Davis, Middle, Basketball 7th/8th (effective 2015-16; to accept another assignment within the district)

2. Leaves of Absence

- a. Chelsea Boutelle, Senior High, Language Arts
(effective November 16, 2015 through the end of the 2015-2016 school year; for childrearing purposes)
- b. Pam Buehler, Intermediate, RN
(effective .5 on October 16, 2015; unpaid leave of absence for personal reasons)
- c. Stephanie Lymangrover, East, 1st grade
(effective November 16, 2015 through December 22, 2015; for childrearing purposes)

3. Employment

- a. Violet Stenger, District, School Psychologist, up to an additional two (2) days (effective for the 2015-2016 school year; to cover another school psychologist on leave of absence)
- b. Extracurriculars 2015-16

Senior High

Jennifer Lee, Soccer, Assistant Girls
Linda Loughran, Department Head, Academic Guidance, 40%
Craig Reed, Swim Coach, 25%
Madeline Wessel, Instrumental Music Co-Concert Band Director

Freshman

Kevin Fletcher, Basketball, Assistant Boys
Joshua Higgins, Soccer, Assistant Boys
Dawn Schneider, Peer Counseling Advisor
Brian Smith, Soccer, Assistant Boys
Kyle Smith, Basketball, Assistant Boys
Shawn Starkey, Wrestling, Assistant

Middle

Andrew Brinker, Wrestling 7th/8th
Ryan Cropper, Basketball, Boys 7th/8th
Drew Hayward, Basketball, Girls 7th/8th
Craig Reed, Swim Coach 7th/8th
David Shotwell, Swim Coach 7th/8th

Intermediate

Amanda Coots, Cheerleader Coach, 6th
Amanda Coots, Intramural Track 5th/6th
Amanda Coots, Intramural Volleyball (additional due to increase in participants)

c. Home Instructors

Larry Abbott
Douglas Beals
Michele Campbell
Jennifer Hoffman
Allison Lindemann
Sara Roark

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

d. Substitute Teachers

Elizabeth Gutierrez
Jennifer Knoth

(All recommendations are for the 2015-16 school year at a rate of \$82 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

e. Volunteers

Bernard Caldwell, Senior High, Basketball, Boys
Steve Kessler, Senior High, Basketball, Boys

(The above-noted person is recommended for approval as volunteer coach for the 2015-16 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

SECOND – Seconded by Mr. Berding
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

15-91 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT/PROMOTION– Mr. Weiser

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel – Classified

1. Resignations

- a. Mari Harnishfeger, Intermediate, Food Service Assistant
(effective the end of the day October 23, 2015; for personal reasons)

2. Leaves of Absence
 - a. Pam Sanders, District, Custodian (effective October 9, 2015 through October 14, 2015; extension of unpaid Workers Compensation)
 - b. Vickie Bost, Central, Educational Assistant (effective November 1, 2015 through January 31, 2016; unpaid personal medical)
3. Employment
 - a. Jennifer Adler, Intermediate, Data Entry II (effective October 27, 2015; for a replacement position)
 - b. Chelsea Sheppard, Transportation, Educational Assistant (effective October 16, 2015; for a replacement position)
 - c. Imogene Quick, Sr. High, Food Service Assistant (effective October 16, 2015; for a replacement position)
 - d. Barbara Vaughn, Intermediate, Educational Assistant (effective October 16, 2015; for a replacement position)
4. Promotion
 - a. Patricia Evans, Middle, Food Service Assistant, promoted to South, Cook (effective October 9, 2015; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

C. Items for Board Discussion

1. “Say Something” Proclamation – Jeff Madden
2. 2014-2015 Preliminary State Test Scores – Lani Wildow

Fairfield City Schools is above average on state testing.

3. Fairfield Health Center

The two bids for the renovation totaled \$388,000 and \$483,000. The \$388,000 is a “not to exceed” amount for the bidder.

Fairfield City School District did the clean up on the old Welcome Center for a cost of \$3300 vs. the bid that was received for \$10,000.

Fairfield City School District has committed \$300,000 for the project.

Mr. Otten will reach out to the community religious leaders for assistance with transportation. The school liaisons will assist with transportation.

Mr. Begley asked if any of the dedicated funding is contingent upon a specific start date for the health center. Mr. Madden stated that only the OneSight grant is contingent upon a start date.

15-92 AMEND AGENDA TO INCLUDE ITEM E

MOTION – Moved by Mr. Kearns to amend agenda to include a resolution of urgent necessity for the renovation/construction of the Student Health Center at 211 Donald Drive.

SECOND – Seconded by Mr. Hare
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

15-93 APPROVAL OF “SAY SOMETHING” PROCLAMATION/APPROVAL OF CANCELLATION OF NOVEMBER 5, 2015 WORK SESSION/APPROVAL OF RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE RENOVATION & REPAIR OF THE DISTRICT BUILDING LOCATED AT 211 DONALD DRIVE, FAIRFIELD, OHIO

MOTION – Moved by Mr. Hare to approve the following:

D. Other Items for Board Action

1. Recommend approval of the “Say Something” Proclamation

“Say Something” Proclamation

WHEREAS, when it comes to violence, suicide and threats, most are known by at least one other individual before the incident occurs; and

WHEREAS, in 4 out of 5 school shootings, the attacker told people of his/her plans ahead of time and 70% of people who complete suicide told someone of their plans or gave some type of warning or indication; and

WHEREAS, Say Something teaches students, grades 5-12, how to look for warning signs, signals and threats, especially in social media, from individuals who may want to hurt themselves or others and to Say Something to a trusted adult to get them help; and

WHEREAS, Say Something will benefit young people, educators, administrators, community based organizations and parents and caretakers by building a culture of looking out for one another; and

WHEREAS, by reporting possible threats of violence when someone sees, reads or hears something, entire communities will become safer and lives will be saved; and

WHEREAS, Sandy Hook Promise, a national, non-profit organization led by family members whose loved ones were killed in the tragic mass shooting at Sandy Hook Elementary School on December 14, 2012 supports sensible solutions that protect children and prevent gun violence by bringing individuals and communities together, to look out for and care for one another; and

WHEREAS, one of Sandy Hook Promise's core programs, Say Something, is being celebrated as part of Say Something Call-to-Action Week, October 19-23, 2015 at Fairfield Intermediate School, Fairfield Middle School, Fairfield Freshman School, and Fairfield High school; and

WHEREAS, through Say Something, young people will see a positive change for everyone and save lives by looking out for one another.

NOW, THEREFORE, BE IT RESOLVED, by the Fairfield Board of Education of the Fairfield City School District, do recognize and commemorate the importance of this program and hereby proclaim October 19 through Oct 23, 2015 to be "Say Something Week" in the City of Fairfield and encourage all our citizens to recognize "Say Something's" significance.

2. Recommend cancellation of November 5, 2015 Work Session

SECOND – Seconded by Mr. Berding
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

15-94 RESOLUTION DECLARING A CASE OF URGENT NECESSITY FOR THE
RENOVATION/CONSTRUCTION OF THE STUDENT HEALTH CENTER
AT 211 DONALD DRIVE

MOTION – Moved by Mr. Hare to approve the following:

E. Other Item for Board Action

1. Recommend approval of the urgent necessity for renovation and repair of the District building located at 211 Donald Drive, Fairfield, Ohio.

RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND
AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR
COMPETITIVE BIDDING FOR THE RENOVATION AND REPAIR OF THE DISTRICT
BUILDING LOCATED AT 211 DONALD DRIVE, FAIRFIELD, OHIO

WHEREAS, due to the need to renovate and repair the District building located at 211 Donald Drive, Fairfield, Ohio to provide a public Health Care Center in the District to be operated by Primary Healthcare Solutions, and,

WHEREAS, the renovation and repair of the building must be accomplished immediately in order to provide services for students attending The Fairfield City School District, Fairfield City School District staff and children residing in the City of Fairfield or Fairfield Township prior to December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the renovation and repair of the District building located at 211 Donald Drive, Fairfield, Ohio.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said renovation and repair for an excessive period of time causing an additional burden on the District.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to enter into a contract without advertising and competitive bids with:

H & H Structural Contracting, Inc.
3245 Profit Drive
Fairfield, OH 45014

For the renovation and repair of the building located at 211 Donald Drive, Fairfield, Ohio to accommodate the needs of the public health care center as described above in an amount not to exceed \$388,000.00.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

SECOND – Seconded by Mr. Berding
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

15-95 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR AUGUST & SEPTEMBER 2015/ APPROVAL OF 2015-2016 AMENDED APPROPRIATIONS RESOLUTION/ DISPOSALS/DONATIONS/APPROVAL TO AUTHORIZE PAYMENT OF INVOICES AGAINST PURCHASE ORDERS/APPROVAL OF TRANSPORTATION IN LIEU OF STUDENTS/APPROVAL OF FIVE YEAR FORECAST

MOTION – Moved by Mr. Hare to approve the following

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
 - August 20, 2015 – Regular Meeting
 - September 3, 2015 – Regular Work Session Meeting
 - September 25, 2015 – Special Meeting
 - October 1, 2015 – Regular Work Session Meeting
- B. Recommend approval of the financial reports for the months of August 2015 and September 2015.
- C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
21721	Laptop	Curriculum
23099	Laptop	FF Educ Bldg
23100	Laptop	FF Educ Bldg
23101	Laptop	FF Educ Bldg
23647	Laptop	FF Educ Bldg
23648	Laptop	FF Educ Bldg
23649	Laptop	FF Educ Bldg
23650	Laptop	FF Educ Bldg
22041	Projector	Intermediate School
28244	Cell phone	Maintenance Dept
14589	Amplifier	Middle School
14590	Amplifier	Middle School

19540	Projector	Middle School
20565	Projector	Middle School
16427	Cassette Player	North Elementary
16434	Cassette Player	North Elementary
2110	Switch Interface	Special Services
9353	Listening Center	Special Services
18396	Digital Camera	Special Services
19773	Communication Device	Special Services
25687	Communication Device	Special Services
822482	Card Reader	Special Services
AN03121364	Step-by-Step Switch	Special Services
none	Triple Play Switch	Special Services
18531	Computer	Technology Dept
18859	Disk Duplicator	Technology Dept
20538	Computer	Technology Dept
20541	Computer	Technology Dept
20542	Computer	Technology Dept
20775	Computer	Technology Dept
21074	Computer	Technology Dept
21075	Computer	Technology Dept
21552	Computer	Technology Dept
21556	Laptop	Technology Dept
23092	Computer	Technology Dept
19565	Projector	West Elementary
22032	Projector	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$164 from St. Mark's United Methodist Church to Fairfield Central Elementary School to be used to purchase iPad applications.
2. A donation of ice cream treats valued at \$108 from Wal-Mart (Fairfield Township to Fairfield North Elementary School to be used for student incentives.
3. A donation of bleachers valued at \$17,997 from the Fairfield Township Youth Basketball League to Fairfield North Elementary School.
4. A donation of \$2,000 from Dr. Ryan Pettit to Fairfield City School District's Visions Program to be used for materials.

Total donations for 2015: \$63,337

F. Recommend approval to authorize the Treasurer to pay invoices against the following Purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3601781 – Northwest Evaluation Association (Cincinnati Christian) – \$4,500.00
2. Purchase order #3602254 – Scholastic, Inc. - \$4,305.85

G. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and Administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected & Grades</u>	<u>Parents/Guardians</u>
Anna Clark	St. Ignatius School, 7	Jennifer Clark
Monica Harris	Mother Teresa Catholic, 8	Monique Harris
Olivia Harris	Mother Teresa Catholic, 1	Monique Harris
Rylan Saunders	Cincinnati Hills Christian Academy, 8	Tammy McCarty
Samantha Sarvak	St. Bernard School, 8	Tricia Sarvak
Andrew Vandewater	Mother Teresa Catholic, 7	Cheryl Vandewater
Ethan Vandewater	Mother Teresa Catholic, 1	Cheryl Vandewater
Sydney Wilson	St. Ignatius School, 5	Marie Wilson

- H. Recommend approval of the five year forecast with the expenditure amount-adjusted for the charge to the Student Health Center from \$300,000 to \$388,000.

SECOND – Seconded by Mr. Berding
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

ANNOUNCEMENTS

October 17, 2015 – FHS Marching Band Bandcake Breakfast, 8:00AM – 11:30AM
at Fairfield High School Cafeteria

October 21, 2015 – Fairfield Rotary Club Charity Trivia Night benefiting FHS Alumni
Association at Richards Pizza, 495 Nilles Road, 6:15PM – 8:45PM

October 31, 2015 – Rhythm Express/Fairfield Kiwanis Club Pancake Breakfast, 8:00AM –
12:00PM at Fairfield High School Cafeteria

BOARD MEMBER COMMENTS

Mr. Begley had no comments.

Mr. Hare had no comments.

Mrs. Shorter

She thanked Bradley Lanier for allowing her to judge the ecology project.

Mr. Berding

He thanked his wife, Susan, for helping to raise the money for the bleachers at North
Elementary.

He reminded everyone of the Mother/Son Dance on November 7th from 7-9 pm at
Fairfield Middle School.

Mr. Kearns

He shared that one of the perks of being a board member is attending the Butler Tech
All Boards Meeting which was held this week. It was a great event.

15-96 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 9:32 pm to discuss
the following:

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Begley

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 10:27 pm.

15-97 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 10:28 pm by the President, Mr. Kearns.

President

Attest:

Treasurer